



MISSOURI LOTTERY
PO BOX 1603
JEFFERSON CITY, MO 65102-1603
PLEASE TYPE OR PRINT IN INK

APPLICATION FOR RETAIL LICENSE

☐ SEASONAL OPERATION
☐ GAME/PAYMENT STATUS "Change" only (complete section B)
☐ MULTIPLE STORE APPLICATION. Attach MULTIPLE STORE INFORMATION forms & how many stores? ()

CONTROL # _____

LICENSE # _____

SECTION A: PLEASE PROVIDE REQUESTED INFORMATION FOR THE LOCATION APPLYING FOR LICENSE.

IS THIS A CHANGE OF OWNERSHIP? <input type="radio"/> No <input type="radio"/> Yes → If yes, enter effective date of change ____ / ____ / ____ Previous name _____ and Retailer ID # _____							
OWNER, PARTNER, CORPORATION, OR ORGANIZATION		DOING BUSINESS AS:		PHONE #		MO SALES TAX # (8 DIGITS)	
LOCATION STREET ADDRESS		CITY		STATE	ZIP	COUNTY	CODE F.E.I.N. # (9 DIGITS)
MAILING STREET ADDRESS		CITY		STATE	ZIP	STORE MANAGER OR CONTACT NAME	LIQ. BY DRINK LIC #

SECTION B: RETAIL STATUS If Game or Payment status change enter business name, and city above; retail ID# _____; and change information below with explanation in comment box.

BUSINESS TYPE (SEE INSTRUCTION SHEET) CODE _____	OWNERSHIP TYPE (SEE INSTRUCTION SHEET) CODE _____	EFT PAYMENT OPTIONS & AGREEMENT (See explanation included in Packet) Choose Payment Option <input type="radio"/> Delayed Billing <input type="radio"/> Consignment Fixed <input type="radio"/> Consignment 90/60 If choosing Delayed Billing or Consignment Fixed, choose one of the following: <input type="radio"/> 0 Weeks <input type="radio"/> 1 Week <input type="radio"/> 2 Weeks <input type="radio"/> 4 Weeks	
GAME: <input type="radio"/> INSTANT <input type="radio"/> PULL TAB <input type="radio"/> ISYS ON-LINE <input type="radio"/> KENO ON-LINE		BANK _____ CITY _____ STATE _____	
MINORITY OWNED OR CONTROLLED? <input type="radio"/> No <input type="radio"/> YES		<input type="radio"/> Checking <input type="radio"/> Savings TRANSIT # _____ ACC. # _____	
<input type="radio"/> TEMPORARY CLOSING <input type="radio"/> REMODEL <input type="radio"/> OTHER _____		SIGNATURE BELOW AUTHORIZES THE MISSOURI LOTTERY TO DEBIT AND CREDIT MY BANK ACCOUNT INDICATED ABOVE. *OPTION "4" ONLY FOR THOSE CURRENTLY LICENSED, OR NEWLY LICENSED WITH A MINIMUM SIX MONTH HISTORY OF TICKET SALES. (LIST STORE ID#S IN COMMENT SECTION)	
		PULL TAB ONLY (CHOOSE PAYMENT TYPE) → <input type="radio"/> EFT <input type="radio"/> COD	
		COMMENT:	

SECTION C: PROVIDE INFORMATION FOR THE PRINCIPLE OWNERS, PARTNERS, CORPORATE OR ORGANIZATIONAL OFFICERS WHO ARE THE MOST CLOSELY INVOLVED WITH LOTTERY MANAGEMENT.

FIRST	NAME MI	LAST	TITLE	% OWN	HOME STREET ADDRESS CITY	STATE	ZIP	YRS MO RES.	HOME PHONE #	DOB	SSN #	M/F
1.	PLEASE PRINT											
2.												
3.												

SECTION D: DEPARTMENT OF REVENUE (DOR): COMPLETE THE FOLLOWING IN ORDER TO PROCESS YOUR TAX CLEARANCE.

Filed Ind. tax returns in other states? ☐ No ☐ Yes → IF YES, WHAT YEARS? _____ DOR PHONE #S
Had years when no tax was paid? ☐ No ☐ Yes → IF YES, WHAT YEARS? _____ 573-751-9268
Resided in states with no income tax? ☐ No ☐ Yes → IF YES, WHAT YEARS? _____ FAX # 573-751-9409
If sole proprietor, enter spouse's ssn # ____ / ____ / ____ DOR WILL NOTIFY YOU IF THERE IS A PROBLEM WITH YOUR ACCOUNT
(If corp.) Member of a control group? ☐ No ☐ Yes → IF YES, NAME OF PARENT CO. _____ & F.E.I.N. # _____

SECTION E: BONDING

Indicate below your choice for bonding

- ☐ SELF INSURED BOND WITH THE MISSOURI LOTTERY (\$50)
☐ SURETY BOND (Attach power of attorney and contract)
(SEE INSTRUCTIONS FOR DETAILS)

SECTION F: MERCHANDISING AGREEMENT:

2% INCENTIVE ☐ YES ☐ NO
PULL TAB ONLY APPLICANTS MARK → ☐ NA

The above named business, and those attached, agrees to merchandise multiple Scratcher games at all register locations and to cash winners up to and including \$100, regardless of where the tickets were purchased. The business also agrees to abide by Rule #12-40-40.260 relating to retailer incentives for an additional 2% of all cash redemptions for all Scratcher games. This amount will be credited to the above bank account quarterly.

SECTION G: VERIFICATION AND AGREEMENT: This information is true and complete. The above named business understands that false or misleading statements may be cause for denial, suspension, or revocation of the Lottery Retail license. The business authorizes the State of Missouri to investigate financial sources, criminal history, and any matter necessary for licensing. All individuals associated with this business and who will be involved with the sale and/or management of any and all Lottery products agree to abide by all conditions stated on the reverse side of this application.

SIGNATURE OF OWNER OR AUTHORIZED AGENT: X	TYPED OR PRINTED NAME:	TITLE	DATE	SIGNATURE OF REOP
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LOTTERY USE ONLY: LSR _____ RECRUITED BY _____ TMR _____ CALL-DAY _____ CALL-FROM _____ TO _____ VISIT DAY _____ STOPCODE _____ IS THIS A CHAIN? ☐ NO ☐ YES → CAR _____ CHAIN # _____

MISSOURI LOTTERY CONDITIONS FOR LICENSING

1. It is understood by the applicant that if all the necessary clearances are not received and this application is not processed within sixty (60) days, the application will be withdrawn from consideration.
2. It is agreed by the applicant that a bond will be secured as required by the Missouri Lottery.
3. If granted a license, it is understood and agreed by the applicant that it is illegal to attempt to assign or transfer the license. The applicant will immediately notify the Missouri Lottery of any changes in business ownership structure or business location.
4. If granted a license, the applicant agrees to prominently display his license in such a manner that the license is visible and not susceptible to theft or defacing.
5. The applicant agrees that all lottery tickets accepted from the Missouri Lottery or its authorized distributor become the responsibility of the applicant upon receipt. It is further understood that all tickets, except those returned in the time and manner prescribed by the Missouri Lottery, are deemed to have been purchased by the applicant at the time of payment based on the approved billing option.
6. The applicant agrees to make payment for both Scratch and On-Line products through EFT, and to redeem winning lottery tickets according to directives of the Missouri Lottery.
7. The applicant understands that the Missouri Lottery has developed a billing option system to accommodate our retailer needs more efficiently; "0" delivery falls to your next weekly statement with payment the following week via EFT, "1" allows delayed payment of tickets one week longer than option 0, "2" allows delayed payment of tickets two weeks longer than option 0, "4" allows delayed payment of tickets four weeks longer than option 0. See additional explanation of billing alternatives.
8. It is understood and agreed by the applicant that the primary source of income for this business is not derived from the sale and/or rental of sexually oriented publications, materials or property.
9. The applicant agrees to maintain authorized displays, notices, drop boxes and other material used in conjunction with lottery ticket sales in accordance with instructions issued by the Missouri Lottery.
10. The applicant agrees to make available all lottery ticket sales records to authorized representatives of the Missouri Lottery upon request for inspection and/or audit.
11. It is understood and agreed by the applicant that it is illegal to allow Lottery tickets to be sold to any person less than eighteen (18) years of age.
12. It is agreed by the applicant that lottery tickets will be sold only on the premises of the business designated on the license during normal business hours only and for no price greater than the price stated on the ticket.
13. It is agreed by the applicant that he shall hold the Missouri Lottery, its staff, and the State of Missouri harmless from any liability arising in connection with operating and conducting Lottery ticket sales.
14. The applicant for a Lottery Game Retail License agrees to be bound by and comply with the Laws, Rules, Regulations and directives, heretofore and hereafter, of the Missouri Lottery if such license is issued.
15. It is understood and agreed by the applicant that he or she and all employees of the applicant who will be involved in the sale, bookkeeping, or any other aspect of the Missouri Lottery will read the rules of the commission concerning retail licenses and be familiar with such rules.
16. The applicant agrees that no individual will be involved in the management or sale of lottery tickets within their retail establishment if that individual:
 - a. Has been convicted of a felony; b. Has purchased a federal tax stamp for wagering and/or gambling activity; c. Has been convicted of bookmaking or any other form of illegal gambling; d. Has been convicted of a crime involving fraud or misrepresentation; e. Is a relative of a commissioner or any employee of the Missouri Lottery.
17. The applicant agrees that the license issued hereunder may be revoked, suspended, or its renewal rejected for any or all of the following reasons; but not necessarily limited hereto:
 - a. Whenever the applicant knowingly used false or misleading information to obtain a license. b. Whenever the applicant violates any of the provisions of the Missouri Lottery Law, Rules, Regulations, or instructions promulgated or issued thereunder by the Missouri Lottery. c. Whenever it is determined by the Missouri Lottery Director that the applicant fails to meet minimum sales volume requirements considering the marketing locale of the applicant.
18. The applicant acknowledges and agrees that venue in any action concerning this agreement shall be in Cole county, Missouri, pursuant to Section 313.350 RSMo 1986.
19. All equipment, manuals, tapes, cards, computer printouts, and other items furnished to the Retailer in connection with Lottery games, shall at all times remain the sole property of the Missouri Lottery.
20. The retailer is responsible for loss of or for any damage to the Missouri Lottery's equipment, if such loss or damage results from the retailer's negligence or an intentional act. The Missouri Lottery shall bill the retailer for any such damage or loss.
21. The applicant, if licensed, will keep all tickets secure, and immediately report any lost or stolen tickets to the Lottery.

PULL-TAB APPLICANTS

22. The applicant understands that in the event the location is licensed to sell Pull Tab products, she/he agrees to the following:
 - a. The applicant understands the Pull Tab tickets become the responsibility of the applicant upon receipt and that all tickets are deemed to have been purchased by the applicant at the time of payment based on the approved billing option.
 - b. The location will post and pay all prizes associated with the Pull Tab games the same day the tickets are purchased as directed by the Missouri Lottery.
 - c. The only Pull-tab tickets the Missouri Lottery licensed location will sell are those that are authorized by the Missouri Lottery and which bear the Missouri Lottery Logo.

SCRATCH APPLICANTS

23. In the event the location is licensed to sell Scratch products, the Retailer agrees to provide an electrical outlet for the Cash Validation Terminal (CVT) and a phone outlet in close proximity to the CVT.